

COLUMBIA COUNTY DEVELOPMENT AGENCY
BOARD OF DIRECTORS

BUDGET MEETING MINUTES

April 28, 2015

The Board of Directors for the Columbia County Development Agency met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher, Budget Committee members Margaret Magruder and Dan Garrison, together with Sarah Hanson, County Counsel, Jennifer Cuellar, Finance Director and Cynthia Zemaitis, Acting Board Office Administrator.

Commissioner Hyde called the meeting to order.

Commissioner Fisher moved and Commissioner Heimuller seconded to appoint Margaret Magruder as the Chair of the CCDA Budget Committee. The motion carried unanimously.

Commissioner Fisher read the budget message into the record.

There was no public comment.

Discussion was held on the results of the RFP for the CCDA Administrator position. There was two applicants and the Board selected ECO Northwest as the new CCDA Administrator. This position will be responsible for all the fiduciary duties and represent the county at meetings. The first duty is to conduct an analysis of the financials. Additionally, the outside counsel for CCDA has retired but will continue to represent the CCDA until the end of this year. The county is now looking replacement counsel.

This year there is \$1.5 million extra that will be put towards paying down the road loan. Good news in all of this is that there is more than sufficient revenue to pay down all the debts.

Margaret asks about the consulting role of ECO NW. Commissioner Hyde explained what they do, and why they were the best choice. ECO NW will also be representing the County through the next SIP. He stated that it is important to have someone represent the County through all that is ahead for the CCDA.

Margaret asked about Hermo Road being funded by private business. Commissioner Hyde explained ECO NW will be involved in setting up the debt service.

Dan Garrison asked about the urban renewal area. Commissioner Hyde related the boundaries of the area, which is by mete and bounds. Jennifer handed out the recent paperwork for the SIP, which lists the various taxing districts within the area.

After review of the budget and no further discussion, Paul Langner moved and Commissioner Fisher seconded that the Columbia County Development Agency requests the maximum amount of tax increment revenue that may be raised by dividing the taxes under Section 1C, Article IX of the Oregon Constitution and ORS Chapter 457 and approve the FY 2015-2016 Columbia County Development Agency Budget for \$3,315,489.00. The motion carried unanimously.

With nothing further coming before the Committee, the meeting of the Columbia County Development Agency Budget Committee was adjourned.

Dated at St. Helens, Oregon this 28th day of April, 2015.

GOVERNING BODY OF THE COLUMBIA
COUNTY DEVELOPMENT AGENCY

BUDGET COMMITTEE FOR THE
COLUMBIA COUNTY
DEVELOPMENT AGENCY

By: _____
Anthony Hyde, Chair

By: _____
Margaret Magruder

By: _____
Earl Fisher, Commissioner

By: _____
Dan Garrison

By: _____
Henry Heimuller, Commissioner

By: _____
Not Present
Paul Langner